

Department	Current Net Area	Proposed Net Area	Comments
Land Planning			
Conservation Commission	90	120	
Conservation Commission/ Bldg. Commission Admin	86	100	
Building Commissioner	107	120	
Plumbing and Wiring Inspectors and Fire Department Review	0	64	Currently do not have workstations. Should add a shared station.
Permitting and Inspections Coordination	158	140	
Zoning Board of Appeals	80	100	
Board of Health	90	120	
ZBA/BOH Admin	86	100	
Land Use Files	182	234	
Conference	123	180	
Public Health Nurse	124	168	
Public Health Storage	82	36	
Waiting Area	25	25	Currently uses space within the corridor. Shared by land planning.
Town Clerk	101	120	
Town Clerk Staff	310	216	
Town Clerk Vault	94	94	
Town Clerk Voting Equipment Storage	120	160	
Town Manager	120	140	
Executive Assistant to Town Manager	120	150	
Assistant to Town Manager	120	100	
Storage	66	48	
Board of Selectmen Meeting Room	506	864	
Human Resources	0	120	Currently shares space at BOS Meeting Room
Conference	0	180	
Information Technology	156	192	
IT Storage	0	100	
Treasurer/Collector	126	140	
Treasurer/Collector Staff	481	280	
Assessor	194	120	
Assessor Admin	250	252	
Finance Director	230	140	
Asst. Town Accountant	294	140	
DPW Director	125	160	
Facilities	120	120	
Highway	0	120	Currently located remote from Town Hall
Sewer	140	150	
Procurement	152	120	
Break Room	250	240	
Meeting Rooms			
Small	174	180	Currently near Second Floor Elevator Lobby
Large	369	280	Currently at mid level, in historic building
Tel/Data/Electrical	102	72 tel/ 80 data	
Copy Room	84	70	
Remote Storage	454	550	
HD Storage	242	242	
<b>Total Net Program Area</b>	<b>6,733</b>	<b>7,447</b>	
<b>Total Gross Area (Net Area x 1.4)</b>	<b>9,426</b>	<b>10,426</b>	