

COHASSET HOUSING AUTHORITY
REGULAR MEETING

August 19, 2021

The Regular meeting was held remotely via “GoToMeeting” as allowed by Executive Order due to Covid-19.

Chairman, Helen Nothnagle called the meeting to order at 1:05 pm.

Upon a call of the roll the following members were:

PRESENT

Helen C. Nothnagle
Donna McGee
Tom Meade
Barbara O’Pray
Virginia Najmi

ABSENT

None

Also present: Colleen Sullivan-Locchi, Managing Agent; Sean Smith,
Fee Accountant

New Business

Chairperson Nothnagle introduced and extended a warm welcome to newly appointed Tenant Board Member Virginia Najmi.

Sean Smith, CHA Fee Accountant reviewed Month End Financial Statements before presenting FY21 Year End Reports.

Motion 2022 – 04 to approve FY2021 Year End Reports

D. McGee/B. O’Pray moved to approve FY2021 Year End Reports as presented. The vote carried unanimously with a roll call vote and the Chairman thereupon declared said motion carried.

Motion 2022 – 05 to approve FY2021 Year End TARS

B. O’Pray/D. McGee moved to approve FY2021 Year End TARS as presented. The vote carried unanimously with a roll call vote and the Chairman thereupon declared said motion carried.

Motion 2022 – 06 to approve FY2021 Year End Lead Law

D. McGee/B. O’Pray moved to approve FY2021 Year End Lead Law. The vote carried unanimously with a roll call vote and the Chairman thereupon declared said motion carried.

Motion 2022 – 07 to approve FY2021 Year End Top 5 Compensation.

B. O’Pray/V. Najmi moved to approve FY2021 Year End Top 5 Compensation. The vote carried unanimously with a roll call vote and the Chairman thereupon declared said motion carried.

Motion 2022 – 08 to approve Accounts Payable, EFTS and Checks dated 06/23/21 – 8/19/21 Checks # 10924 – 10961 totaling \$173,515.81 with no (0) voids. Payroll Register check dates – 6/30/21 – 8/18/21.

B. O'Pray/D. McGee moved to approve Accounts Payable, EFTS and Checks dated 06/23/21 – 8/19/21 Checks # 10924 – 10961 totaling \$173,515.81 with no (0) voids. Payroll Register check dates – 6/30/21 – 8/18/21. The vote carried unanimously with a roll call vote and the Chairman thereupon declared said motion carried.

Motion 2022 - 09 to approve Minutes – May 20, 2021.

D. McGee/T. Meade moved to approve Minutes – May 20, 2021 as presented. The vote carried with 3 Yay's (Donna McGee, Tom Meade, and Helen Nothnagle) and 2 Abstain (Barbara O'Pray, Virginia Najmi) upon a roll call vote and the Chairman thereupon declared said motion carried.

Motion 2022 - 10 Vareika Construction #065051, to Approve Change Order #1 to furnish 5 24inch electric ranges and power cords in the amount of \$3,179.00 and 2 additional calendar days.

B. O'Pray/D. McGee moved to approve Change Order as read by the Chairman. The vote carried unanimously with a roll call vote and the Chairman thereupon declared said motion carried.

Old Business

The position of Tenant Board Member has been appointed to Virginia Najmi for a term of one (1) year to complete an existing term.

Additional Business that may come before the Board

Motion 2022 – 11 CPC Appointment

D. McGee/B. O'P moved to nominate Virginia Najmi as the Cohasset Housing Authority Representative on the Community Preservation Board. The vote carried unanimously with a roll call vote. The Chairman thereupon declared said motion carried.

Next Board Meeting – September 16, 2021

Motion 2022 - 12 Adjournment

D. McGee/B. O'Pray moved that the meeting be adjourned. The vote carried unanimously with a roll call vote. The Chairman thereupon declared said motion carried and adjourned at 2:26 pm.

Respectfully,

Colleen Sullivan-Locchi
Secretary to the Board

Approved: 10/07/21