

COHASSET HOUSING AUTHORITY  
REGULAR MEETING

June 24, 2021

The Regular meeting was held remotely via “GoToMeeting” as allowed by Executive Order due to Covid-19.

Chairman, Helen Nothnagle called the meeting to order at 1:10 pm.

Upon a call of the roll the following members were:

<u>PRESENT</u>	<u>ABSENT</u>
Helen C. Nothnagle	None
Donna McGee	
Tom Meade	
Barbara O’Pray	

Also present: Colleen Sullivan-Locchi, Managing Agent

**New Business**

**Motion 2021-40 to approve Accounts Payable, Payroll Register, EFTS and Checks dated 5/21/ 21 – 6/22/21 Checks # 10888 – 10923 totaling \$75,079.82 with no (0) voids.**

B. O’Pray/D. McGee moved to approve Accounts Payable, Payroll Register, EFTS and Checks dated 5/21/ 21 – 6/22/21 Checks # 10888 – 10923 totaling \$75,079.82 with no (0) voids. The vote carried unanimously with a roll call vote and the Chairman thereupon declared said motion carried.

**Motion 2021-41 to approve Minutes – May 6, 2021.**

D. McGee/T. Meade moved to approve Minutes – May 6, 2021 as presented. The vote carried unanimously with a roll call vote and the Chairman thereupon declared said motion carried.

**Motion 2021-42 to approve Final Completion Project #065040 (Kate’s House) and final payment #11 of \$105,058.81.**

D. McGee/T. Meade moved to approve Final Completion Project #065040 (Kate’s House) and final payment #11 of \$105,058.81. The vote carried unanimously with a roll call vote and the Chairman thereupon declared said motion carried.

**Motion 2021-43 approve Contract Award to: Vareika Construction, Inc., 219 Walnut St., Suite B., West Bridgewater, MA 02379, Project #065051- Kitchen and Bathroom Upgrades, Phase 4 in the amount \$105,604.00. All alternatives, 1, 2, 3, 4 have been accepted and their costs are included in the contract sum stated, pending approval of the contract documents by DHCD**

T. Meade/D. McGee moved approve contract award to: Vareika Construction, Inc., 219 Walnut St., Suite B., West Bridgewater, MA 02379, Project #065051- Kitchen and Bathroom Upgrades, Phase 4 in the amount \$105,604.00. All alternatives, 1, 2, 3, 4

have been accepted and their costs are included in the contract sum stated, pending approval of the contract documents by DHCD. The vote carried unanimously with a roll call vote and the Chairman thereupon declared said motion carried.

**Tabled – to approve personnel policy amendment – Juneteenth Holiday**

Since this does not affect any current employees it was tabled for further discussion of personnel policy update.

**Motion 2021-44 to Recommend Susan Sardina as the Affordable Housing Steering Committee Housing Authority Representative**

It is the intention of this position to maintain the best interest of the Cohasset Housing Authority. After discussion and due diligence it was determined that this position does not have to be a member of the CHA Board and can be appointed by the Select Board D. McGee/T. Meade moved to Recommend Susan Sardina as the Affordable Housing Steering Committee Housing Authority Representative. The vote carried unanimously with a roll call vote and the Chairman thereupon declared said motion carried.

**CHA Goals - A discussion on goals and objectives for the next 12 months**

There was much discussion on the goals and objective for the next 12 months and by the end of the meeting a plan had been developed. Goals have been set with 3 check – in dates – Sept. 30, 2021, Dec. 31, 2021 and June 30, 2022, creating a plan for short term, midterm and long term results. D. McGee will condense into a document for the CHA Office.

**Correspondence** – a lovely note was received from the Norfolk County Sheriff’s Office congratulating CHA on the completion of “Kate’s House.

**Old Business**

The position of Tenant Board Member has had 3 applications. The Select Board will be interviewing the applicants.

**Management Report**

Much of the management report was covered in the conversation of the goals and objectives, in particular, the vacancies. 5 units are off line for major rehab under DHCD Mod Projects, 2 units are maintenance ready, 2 units are off line for in house rehab. Patio/Porch Project is in process to be assigned an Architect.

**Additional Business that may come before the Board**

The vote carried unanimously with a roll call vote. The Chairman thereupon declared said motion carried.

**Next Board Meeting – July 15, 2021**

**Motion 2021-45 Adjournment**

B.O’Pray/D. McGee moved that the meeting be adjourned. The vote carried

unanimously with a roll call vote. The Chairman thereupon declared said motion carried and adjourned at 3:02 pm.

Respectfully,

Colleen Sullivan-Locchi  
Secretary to the Board

Approved: 10/07/21