

**COHASSET ELDER AFFAIRS
BOARD OF DIRECTORS MEETING**

Willcutt Commons
91 Sohier Street
Cohasset, Ma 02025

March 8, 2021

MINUTES

In Attendance: Elinore Barrett, Tana Carlson, Jim Carpenter, Elaine Coyne, Diana Karcher, Paul Kierce, Rich Hynes, Jim Murphy, Taffy Nothnagle, Sarah Livermore

Not in Attendance: Sue Reagan, Beth Tarpey

Also Attending: Nancy Lafauce, Karen Oronte

Tana Carlson, Chairman called the Zoom meeting to order at 10:07 am.

February minutes accepted.

Treasurer's Report:

General fund expenses totaled \$21,982 during the month of February. Consistent with prior months, Personnel costs remain on budget with the exception of our under budget Van Driver expense. Non-payroll expenses, with the exception of Newsletter costs, continue to run below budget. We have expended approx. 37% of our non-payroll expense budget, which totals \$37,000, over the 8-month period ending Feb. 28.

Formula Grant expenses totaled \$1,440 for the month of February. At Feb. 28 we have expended \$9,432 or approx. 47% of our expected \$20k Grant.

The Revolving Fund balance is \$25,854. YTD revolving fund expenses exceed receipts by \$3,385. Expenses include \$2,074 for the new icemaker.

Feb. gift fund receipts include \$5,000 from SSL for the social worker grant and \$700 individual contributions. Expenses include a payment to the social worker of \$2,340. At Feb. 28, cumulative amounts received for the social worker grant exceed amounts paid for the social worker by \$3,670.

We have 5 gift fund categories making up the total fund balance of \$52,934.

1. Unrestricted gifts represent the largest balance of \$32,672 including a FY 2020 carryover of \$32,777.
2. Outreach is next with a balance of \$12,128 including carryover of \$12,258.
3. Unexpended funds received from SSL for the social worker total \$3,670.
4. Cohasset Cares unspent funds carried over total \$3,202.
5. Unspent transportation related funds total \$1,262.

Paul asked if the FY22 budget was approved yet or if we had heard from the State about the formula grant. Both answers were no.

Treasurer's Report accepted

Director's Report: (see attached)

60 Elm St. vaccine is handled by a different pool of money provided through the federal government so we have a clinic for 1st and 2nd shots covered for all residents who want them.

We are hoping to bring outside activities to Willcutt in April/May. We will have a St. Patrick's Day drive by. Sarah was concerned about the liability to the town of gathering in groups.

Elaine suggested we bought chairs and tables last year. Can we buy more, and with what fund?

A question was raised as to how to let people know about taxi service for which CEA received grant money to provide rides to medical appointments or Covid vaccines. Info will be available on Facebook, the Mariner and in our Vista newsletter.

Website update - The IT dept for the town reached out. They are upgrading the town website so we will suspend creating one of our own until we learn more about how the upgrade will benefit/affect us. Jim C. spoke of 3 proposals that he has been working on with Jim M.; Buying Solutions, LPI and Civic Plus. Paul spoke of the process to build our own site, ie. Start up fees, monthly fees to maintain etc. We then discussed having our own site, not just a page on the town website. Nancy said that we are in the exploration stage to find out what vendor best meets our needs.

Jim C. reminded us of the SWOT results from Nettie's Mission Statement and Long Term Goals, that the use of technology is at the top of the list of weaknesses the department has.

Liaison Reports:

Housing Authority - Taffy - There was a soft opening of Katie's House with 15 members of Kate's family present. Still working on occupancy for the house. SSL replaced the kitchen at 60 Elm and dedicated it to the tenants for putting up with the construction and Covid.

Swim Center - Diana - We are going to open the pool. CYBSA is opening soon and the sailing club will open. Renovations at the pool are going well. DPW will clean and sweep the parking lot.

Friends - Karen - Friends are doing the Cohasset Correspondence Project in which students are writing letters to seniors.

Meeting adjourned @ 11:21 a.m.

Next meeting date: Monday, April 12, 2021 @ 10:00 am.

Respectfully submitted,
Elinore Barrett, Secretary