

Select Board Minutes

January 25, 2021

Monday, January 25, 2021 @ 7:00 p.m.
Virtual Meeting – 143TV and Zoom

Select Board: Diane Kennedy, Chair
Keri Thompson
Paul Schubert
Jack Creighton
Corey Evans

Others Participating: Christopher Senior, Town Manager

Chairperson Kennedy called the meeting to order at 7:03 p.m. Roll Call Vote: Jack Creighton-Present, Corey Evans-Present, Diane Kennedy-Present, Paul Schubert-Present, Keri Thompson-Present.

Pledge-Recited.

Review Request for Qualifications (RFQ) for Legal Services-Contract and Procurement Manager Michelle Leary reviewed the draft RFQ and timeline with the Board. The Board discussed including diversity language, getting input from other committees that work with legal providers, and asked that the Board sees all information from anyone that responds. Ms. Leary asked that any member forward edits, suggestions, or changes to her by Friday as she plans to release the RFP on 2/3. Once she has a date to release the RFQ she can figure out the dates the proposals will be due and dates of interviews.

Ratification of Retainer Agreements-Chairperson Kennedy advised the Board they need to ratify the retainer agreement with Clifford and Kenny, LLP tonight. The Board had a brief discussion about whether the monthly flat fee is \$500 or \$525. It appears different in the agreement. Mr. Senior will contact them and clarify. They are waiting for an updated retainer agreement from Paul DeRensis of Brooks & DeRensis. They will ratify that agreement once it is received.

Motion by Select Member Thompson to ratify the agreement with Clifford and Kenny dated 1/21/2021 as presented, seconded by Select Member Schubert. Roll Call Vote; Jack Creighton-Nay, Corey Evans-Abstain, Diane Kennedy-Aye, Paul Schubert-Aye, Keri Thompson-Aye.

Motion by Select Member Creighton to adjourn, seconded by Select Member Thompson. Roll Call Vote; Jack Creighton-Aye, Corey Evans-Aye, Diane Kennedy-Aye, Paul Schubert-Aye, Keri Thompson-Aye.

The meeting adjourned at 8:09 p.m.

Respectfully submitted,

Diane Kennedy, Chair