

**COHASSET AFFORDABLE HOUSING TRUST**

**DATE:** Friday, January 22, 2021  
**TIME:** 8:30 AM  
**PLACE:** VIA ZOOM Webinar

**Trust Members Present:**

Steve Gaumer, Chairman  
Ted Carr, Vice Chairman  
Cindy Matheison  
Diane Kennedy  
Tom Meade  
Ted Carr

**Member Absent:**

David Fifer

**Others Present:**

Lauren Lind, Planning Director  
Jennifer Oram, Assistant Director, PP & I, Recording Secretary  
Cindy Amara, Special Counsel

---

The Meeting was called to order by Chairman Steve Gaumer at 8:30am

**Roll Call Vote: Ted Carr – Present, Rob Henry – Present, Steve Gaumer – Present, Tom Meade – Present, and Cindy Matheison – Present**

**Update on RFP for 808 Jerusalem Road**

Director of Planning, Lauren Lind, updated the Trust on the RFP process. The Town received one submission from Habitat for Humanity.

The next steps will be having the review team begin meeting and reviewing the proposal. Trust Member, Rob Henry, asked if he could sit in on the review process even though the committee members have been selected. Trust Member, Tom Meade stated that he and Vice Chairman Ted Carr on the Trust members on the review Committee but would be happy to have Mr. Henry sit in on the review process. Mr. Carr offered to give Mr. Henry is position on the review Committee; Chairman Gaumer asked that the composition of the RFP Review Committee remain as is, but have Mr. Henry sit in on it informally.

**Discussion Regarding 237 Hull Street**

Ms. Lind updated the Trust on the listing of 237 Hull Street which is directly adjacent to the 808 Jerusalem Road property. Town Manager, Chris Senior, had forwarded the listing to Ms. Lind to see if the Trust would be interested in looking at the property. After some discussion about the possibilities of the property, Chairman Gaumer asked Ms. Lind to let Mr. Senior know that the Trust is interested in perusing this parcel.

**Trust Member Diane Kennedy joined the meeting.**

The Trust members agreed that the Affordable Housing Steering Committee (AHSC) should be brought in on this discussion. There was further discussion regarding the 237 Hull Street property and what could be done Zoning wise and if the two properties, 808 Jerusalem Road and Hull Street could be combined. Chairman Gaumer asked Trust Members Meade, Henry and Matheison to engage with the AHSC on this issue. In the meantime, Mr. Gaumer asked Vice Chairman Carr to research other funding options.

**Annual Town Meeting**

**Continue Review of the Affordable Housing Trust Bylaw**

**Documents:**

- Final Draft of the AHT Bylaw with Special Counsel, Cindy Amara's edits

The Trust reviewed the final proposed edits. After some minor edits, Chairman Gaumer asked if Member Meade could attend the Tuesday, February 9<sup>th</sup> meeting of the Select Board to review the proposed changes to the Bylaw. Mr. Meade agreed he could attend along with Mr. Gaumer.

After some further discussion:

**MOTION BY MEMBER MEADE:**

**To accept the edits of the Affordable Housing Trust Bylaw with final edits to be done by Jennifer Oram.**

**SECONDED:**

**Member Henry**

**ROLL CALL VOTE: Cindy Matheison – Aye, Rob Henry – Aye, Tom Meade – Aye, Diane Kennedy- Aye, Ted Carr – Aye & Steve Gaumer - AYE**

**6-0 MOTION CARRIES**

**CPC Funding and Application Submission**

The Trust plans on submitting a request for funding at the Annual Town Meeting from the Community Preservation Committee (CPC). Chairman Gaumer asked for contact information for the Chair of the CPC to be forwarded him and work on getting an application in before the CPC.

**Introduction of building Inspector / Director of Planning, Permits & Inspections – John Hallin**

Mr. Hallin addressed the Board and reviewed his background. The Trust welcomed Mr. Hallin and asked him to come back in the future to check in with the Trust.

**Member Cindy Matheison left the meeting.**

**Next Meeting**

Chairman Gaumer suggested the Trust meet on February 10, 2021 where timeframes could be tight with the 237 Hull Street property. The Trust may want to have an Executive Session on the agenda to discuss the parcel. Chairman Gaumer asked Jennifer Oram to post a meeting for the Trust if they can set up a tour for the Hull Street property.

**Review of Finances**

The Trust was in receipt of bills from the Office of Special Counsel. Members did not have an issue with the Town processing payment. Chairman Gaumer asked Attorney Amara if she could ask her office to bill in a timely manner.

**Adjournment:**

**Motion by Member Carr:**

**To Adjourn the meeting at 9:36AM**

**Seconded:**

**Member Kennedy**

**ROLL CALL VOTE: Rob Henry – Aye, Tom Meade – Aye, Diane Kennedy – Aye, Ted Carr – Aye & Steve Gaumer - Aye**

**5-0 MOTION CARRIES**

Meeting adjourned at 9:36AM

Respectfully Submitted,  
Jennifer Brennan Oram  
Assistant Director, Planning Permits & Inspections /  
Recording Secretary

APPROVED