

**COHASSET ELDER AFFAIRS  
BOARD OF DIRECTORS MEETING**

Willcutt Commons  
91 Sohier Street  
Cohasset, MA 02025

January 11, 2021

**MINUTES**

In Attendance: Elinore Barrett, Tana Carlson, Jim Carpenter, Diana Karcher, Paul Kierce, Sarah Livermore, Rich Hynes, Jim Murphy, Taffy Nothnagle, Beth Tarpey

Not in Attendance: Elaine Coyne, Sue Reagan

Also Attending: Nancy Lafauce, Karen Oronte, Nettie Nuttle

Tana Carlson, Chairman called the Zoom meeting to order at 10:12am. December minutes accepted.

**Treasurer's Report:**

In Elaine's absence, Tana read her report:

The net charge to our general fund expense in December was \$14,000. The lower than typical monthly expense represents actual December payments of \$21,361 net of non-cash payroll accounting adjustments totaling \$7,361. These "accrual" adjustments serve to reduce payroll expense paid in July of this fiscal year for payroll incurred in June of last fiscal year. I expect to see another adjustment reversing much of this in June to reflect June 2021 payroll to be paid in July Fiscal 2022).

Consistent with prior months, all YTD expenses, with the exception of Newsletter costs, remain at or below budget.

Formula Grant expense also reflects a payroll accrual adjustment. The net charge to the grant account was \$337 representing total December payments of \$917, net of a payroll expense accrual adjustment of \$580.

December receipts/expenses are consistent with prior monthly amounts. The revolving fund balance is \$28,237 as of December 31.

In December we received total gifts of \$5,950: a gift from SSL of \$5,000 for the social worker and unrestricted gifts from St. Stephens (\$750) and individuals (\$200). December gift fund expenditures totaled \$2,460, all for the Social Worker. As of December 31, our total gift fund balance was \$52,810.

Treasurer's Report accepted.

## **Director's Report:**

We had a very successful start to our newest Zoom workshop that began last Wed. and runs through February 10. It is called Introduction to Islam with Junaid Yasin. 25 eager participants enjoyed our first presentation. Upcoming online programs include Art Matters, (2 classes over this month), Elements of Cohasset History (6 weeks workshop starting 1/12/21), Organizing, Decluttering and Downsizing program, and Pathways toward resiliency; an exciting partnership between yoga instructor Amy DiLillo and Stephanie Saunders, our CEA Social Worker on the brain/body connection.

Due to the increase in demand for Tele-health visits by medical providers, we have decided to purchase an iPad to assist the Social Worker in service needs and medical appointments for older adults without internet access. Total price will be approximately \$660+ which would be spent from the gift account with board approval. Board approved.

Upcoming Zoom cafe on Jan. 25 (9:30 - 11am) is with Senator O'Connor's office. The Board is encouraged to participate.

The town has closed all public buildings as of today. No one is allowed in Willcutt Commons unless for town business.

Annual budget for FY21 was submitted to the Finance Director with level service funding, 5% cuts and 10% cuts.

CEA Outreach/SW department serviced 61 individuals last month for 144 interactions. We also provided over 800 services and events to more than 200 individuals for programs, food, and activities.

## **Liaison Reports:**

Housing Authority - Taffy - signing off with contractor this week on the new housing. Do not know when anyone will move in because of the virus.

Friends - Karen - Christmas bags were well-received. We sent out 400 Holiday cards. We have resumed sending Birthday cards in November. Sent to those age 70+ and we send to about 80 people a month. We are thinking about starting a letter writing/pen pal activity where people, who want to do something for seniors can participate, "Penny for your thoughts".

## **Update for Certification**

Nettie joined the conversation to talk about our Mission Statement and Long-Term Goals. Please see attached.

Nettie's email is: [nnuttle@cohassetma.org](mailto:nnuttle@cohassetma.org)

**New Business:**

Tana again wanted to thank Nancy and her group for the incredible job they are doing under the circumstances.

**Meeting adjourned @ 11:11 a.m.**

**Next meeting date: Monday February 8, 2021 @ 10:00 a.m.**

Respectfully submitted, Elinore Barrett, Secretary

