

**COHASSET ELDER AFFAIRS
BOARD OF DIRECTORS MEETING**

Willcutt Commons
91 Sohier Street
Cohasset, MA 02025

June 13, 2022

MINUTES

In Attendance: Elinore Barrett, Elaine Coyne, Rich Hynes, Diana Karcher, Taffy Nothnagle, Beth Tarpey

In Attendance on Zoom: Jim Carpenter, Paul Kierce

Not in Attendance: Tana Carlson, Sarah Livermore, Jim Murphy, Sue Reagan

Also Attending: Nancy Lafauce, Karen Oronte, Meghan Leary

Diana Karcher, Vice-Chairperson called the meeting to order at 9:10 am.

May Minutes were accepted.

Treasurer's Report

May General fund expense of \$25,274 is in line with our typical monthly average expense of \$25,000. The balance remaining in our General Fund on May 31 is \$44,778, which is more than sufficient to cover our projected June expenses of approx. \$36,000 (June is a 3-payroll month). The largest unexpended balance of all line items is van driver expense (\$19,000 on May 31).

Column two includes receipts and expenses of the American Rescue Plan Act (ARPA) Food Insecurity Award AND the Formula Grant.

The 2022 Formula Grant of \$20,256 has been approved but the cash has not yet been recorded as received on May 31. Nancy will report if received yet.

The entire \$10,000 federal grant received under the American Rescue Plan Act to cover certain food costs through March 2024, was recorded by the Town in October 2021. The grant is to be paid in 7 equal installments of \$1,428 every six months (March & Sept.) from March 2021 through March 2024.

We have received the first 3 payments from the grant as scheduled. Combined YTD grant expense is \$16,666 on May 31. May expenses totaled \$2,752 which includes ARPA charges of \$1,525 and Formula grant expense of \$1,227.

On May 31, ARPA grant expenditures total \$5,549, all food related.

On May 31, Formula Grant expenditures total \$11,119, the majority covering Nettie's payroll in connection with our accreditation with the NISC.

As of May 31, Revolving Fund expenses exceed receipts by \$6,925, reflecting a \$388 decrease in the YTD loss this month. The Revolving Fund balance on May 31 is \$16,421.

Our total Gift Fund balance on May 31 is \$60,127. Our unrestricted gift fund balance is \$34,953. May gift revenue was \$5,270 and expenses were \$1,350, both primarily related to social worker payroll.

Treasurer's Report accepted.

Director's Report

Please see Nancy's report attached.

The Board voted and approved of purchasing our own OWL, at Nancy's discretion, from the gift fund.

Liaisons

Karen Oronte - Friends- asked if there was a police liaison for the Board. They have not attended any cafes on Monday in a while.

Taffy - Housing Authority - We have hired a new contractor to rehab apartments. We have 5 newly remodeled apartments waiting for occupants.

Rich - Veterans - We had a very successful poppy drive

Other Business

Nancy introduced Meaghan James, Library Director and Community Support Liaison. Meaghan talked about upgrades to the town website for the library, seniors and the town.

The town will have the ultimate parent page with the library and seniors having their own URLs. Every Department will oversee their own page, hopefully by September.

Justin Shrair is the new Communication/Community Engagement Specialist.

We will elect our CEA BOD Officers at the July meeting.

Meeting adjourned @ 10:34 a.m.

Next meeting date: Monday July 11, 2022

Respectfully submitted,
Elinore Barrett, Secretary

