

COHASSET HOUSING AUTHORITY REGULAR MEETING

May 12, 2022

The Regular meeting was held remotely via "GoToMeeting" as allowed by Executive Order due to Covid-19.

Chairman, Helen Nothnagle called the meeting to order at 1:20 pm.

Upon a call of the roll the following members were:

PRESENT

Helen C. Nothnagle

Donna McGee

Tom Meade

Virginia Najmi

Also present: Colleen Sullivan-Locchi, Managing Agent;

ABSENT

Barbara O'Pray

New Business

Motion 2022 – 61 To Approve Accounts Payable, EFT's & Checks #11136 – 11160 with zero (0) voids dated 04/22/22 – 05/12/22 totaling \$62,402.48.

D. McGee/V. Najmi moved to approve Accounts Payable, EFT's & Checks #11136 – 11160 with zero (0) voids dated 04/22/22 – 05/12/22 totaling \$62,402.48.. The vote carried with a roll call vote of 4 vote for and 0 vote against and the Chairman thereupon declared said motion carried.

Motion 2022 - 62 to Approve Payroll Register for pay periods 04/27/22 – 05/11/22

D. McGee/V. Najmi moved to approve Payroll Register for pay periods 04/27/22 – 05/11/22. The vote carried with a roll call vote of 4 vote for and 0 vote against and the Chairman thereupon declared said motion carried.

Motion 2022 – 63 to Approve Meeting Minutes February 17, 2022

D. McGee/V. Najmi moved to approve Meeting Minutes of February 17, 2022, as presented. The vote carried with a roll call vote of 4 vote for and 0 vote against and the Chairman thereupon declared said motion carried.

Motion 2022 – 64 Change Order- Kitchen Project, Water shut off valve – Tabled

Sufficient paperwork has not been submitted.

D. McGee/V. Najmi moved to table Change Order – Kitchen Project, Water shut off valve. The vote carried with a roll call vote of 4 vote for and 0 vote against and the Chairman thereupon declared said motion carried.

Motion 2022 - 65 to approve W.O./Scope 59794.8870.202205021813, Project 065061 – Roof Replacement - CB to Richard Alvord Architects

T. Meade did bring to the boards attention that he felt the Design Fee was on the high side. There was a discussion in regards to a basic formula with using a house doctor vs procuring outside of house doctor program.

Moved by Donna McGee, seconded by Virginia Najmi to approve W.O./Scope 59794.8870.202205021813, Project 065061 – Roof Replacement - CB to Richard Alvord Architects. The vote carried with a roll call vote of 4 to 0 and the Chairman thereupon declared said motion carried.

4 Yes

0 No

Old Business

CPC –

CHA was awarded \$55,000 for the Community Building Roof and an additional \$100,000 for the Deck Project at the Town Meeting. This was everything that the Board had requested.

Kitchen/Bath Project Update

Had a walk thru with Architect for a punch list. He submitted punch list to contractor. The next step will be the contractor's response.

Additional Business that may come before the Board

Motion 2022 – 66 to Certify Participation in the DHCD Regional legal Services Program for State-Aided Housing Programs

This program allows us to contract with pre-qualified legal services vendors.

D. McGee/V. Najmi moved to Certify Participation in the DHCD Regional legal Services Program for State-Aided Housing Programs The vote carried with a roll call vote of 4 vote for and 0 vote against and the Chairman thereupon declared said motion carried.

Next Board Meeting – June 16, 2022

Motion 2022 – 67 Motion to Adjourn

V. Najmi/D. McGee moved that the meeting be adjourned. The vote carried with a roll call vote of 4 vote for and 0 vote against and the Chairman thereupon declared said motion carried and adjourned at 2:56 pm.

Respectfully,

Colleen Sullivan-Locchi
Secretary to the Board

Approved: July 21, 2022